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**Licensing for staff
responsible for
selling alcohol
(Off-Sales)
SCQF Level 5**

SQA Licensing Qualifications

What are the Licensing Qualifications?

These are Scotland's standards, based on the training framework drawn up by the National Licensing Forum for those involved in the off-sales sector. They have been developed to make sure that to comply with Licensing (Scotland) Act 2005, all training covers the three key areas.

They are necessary because of changes in the law which makes these requirements part of licensed trade responsibility – a regulatory requirement – to help keep Scotland safer and healthier.

The key areas are

- ◆ The licensing process in Scotland
- ◆ The responsible operation of licensed premises
- ◆ The effect of irresponsible operation on society and health

Employers will look for the relevant qualifications when they are appointing new staff for the licensed trade. They also expect their existing staff to have these qualifications.

Unit Specification – Licensing for staff responsible for Selling Alcohol (Off- Sales) (SCQF level 5)

Understanding and applying skills in these key areas are important because they help you work effectively in your present job and also prepare you for jobs within the sector which you may do in future. Developing your knowledge of the licensing legislation helps you deal with today's rapidly changing world and improve your career prospects. That's also why employers value them.

What is this Licensing Unit about?

This Unit is about showing you understand how the licensing process works in Scotland, how to work responsibly and what happens if you don't – both to Scotland and to the health of others.

Your tutor will explain anything in this Unit which you do not understand.

What should I know or be able to do before I start?

You should:

- ◆ be able to show that you have some knowledge and or experience of the licensed off-sales trade in Scotland - for example, by working or through prior study.

What do I need to do?

You will need to show that you can effectively apply the law in carrying out the role in the sale of alcohol in Scotland, as specified within the Licensing (Training of Staff) (Scotland) Regulations 2007.

This qualification will provide sufficient evidence to satisfy these regulations.

How do I get this Unit?

You will complete a multiple choice question examination marked out of 25. You must get at least 18 marks to achieve this Unit.

What might this involve?

- ◆ Pre- course study
- ◆ Attendance at a half- day training course

What can I do next?

You could move on to further study towards Level 2 SVQ in Retailing or Drink Service, a National or Higher National Certificate

Your tutor can advise you about this.